



Agreement for Educational Services

Comprehensive Package

Delivery of services will be accomplished via in person meetings, “virtual” meetings online, email, and telephone conversations/conferences.

1. Getting to Know You

With parents: Have parents fill out a parent brag sheet about their child
Discuss family attitudes, goals towards college, financial concerns
Overview of the college admissions process
Discuss concept of fit and match.

With student only: Meet the student, get to know them, get a picture of academic record, interests, likes, dislikes, extra-curricular activities, goals for college and life.

Homework – Student will fill out “Self-Survey for the College Bound”.
Send transcripts, any test scores, evaluations, awards, resume, writing sample before the next meeting.

2. What are You Looking for in a College?

Discuss self-survey.
Find out what the student wants in a college.
Discuss the various options available to him/her.
What are the things they should think about?
Are there any special considerations that will have to be taken into consideration?
What questions should parents and students ask when looking at colleges as an investment of time and money?

In between meetings – consultant does research to come up with college list



3. Building the College List

Discuss the colleges that are on the list and discuss the rationale behind each selection.

Discuss the concept of reach, probable, and likely and why the list should be balanced.

Go over any questions, comments they may have about the list.

Prepare student for college visits. What should they look for?

Talk about the use of notebook for gathering and organizing information.

Homework – student needs to do some research to determine which schools on the list fit needs. Go over research strategies for them.

4. Further Refining the List: Results of Student Research

Go over results of student research to discuss pros and cons of colleges

Discuss results of visits

What schools will make the list? There needs to be a rationale for schools to be considered.

5. Start application process – Getting and Staying Organized

Discuss common application, universal application, application for individual schools

Supplemental application

Getting letters of recommendation

Brag sheets

Extracurricular Resume

Testing

Importance of deadlines

Transcripts – gather if they are from various places

Create timetable spreadsheet of various deadlines

Parents – look at FAFSA to get an idea of what you will need to present

Scholarship information – where to find it, how to do it

6. Essays

Brainstorm ideas of good topics.

What are prompts?

Exercise for writing essays.

What do you want to communicate about yourself? Practice webbing ideas.



Thinking about topic sentences, drawing the reader in, voice, grammar usage and mechanics

Ongoing process – student will write independently, can email essays, consultant will make comments, minor edits

Completion of final draft

7. Review of Completed Application Before Pressing “Send” Button

Print out and review all application materials at student’s home

Consultant can review applications online

Double check that transcript requests were made

Follow up on recommendations

Review essay again.

Goal: Submit application materials as far BEFORE deadline as possible

8. Application Decisions

Discuss acceptance letters

Assist with final decision-making process

9. Tips for Transitioning to College

Living situations

Financial considerations

Travel concerns

Time Management

Making New Friends, Getting Involved

How to Be Your Own Best Friend – health, wellness, self-advocacy, finding resources to help you

Managing Expectations

Adjusting to College and Third Culture Kid issues

Success in College issues

Materials:

Students should find an organizational system that works for them such as a three-ring notebook in order to manage the process.

In addition, students should purchase a hanging filing system for keeping and organizing college materials.

